

City of Ionia - New Councilmember Orientation - 2009

Dial-A-Ride – Director Dawn Ketchum

- Location: Dial-A-Ride Offices
- Services Provided
- Service Area
- Overview of Funding Structure
- Future Capital Improvements

Public Works Department – Director Gary Cunningham

- Location: Public Works Department Garage
- Organization of Department
- Responsibilities of Department
 - Water Distribution and Sewer Collection Systems
 - Street Maintenance
 - Facilities Maintenance
 - Disposal Programs
- Future Capital Improvements

Public Safety Department – Director Dave Bulling

- Location: Public Safety Building
- Organization of Department
- Police Operations
 - Staffing and Patrol Cycles
 - Crime Statistics
- Fire Operations
 - Areas of Coverage
 - Annual Fire Responses
 - Volunteer Structure
- Future Capital Improvements
- Tour of the Public Safety Building

Public Utilities Department – Director Chris Kenyon

- Location: Wastewater Treatment Plant
- Municipal Sanitary Sewer System/SDS
 - Sanitary sewer treatment processes
 - Intergovernmental structure of SDS
 - Future Capital Improvements
- Municipal Water System/Wellfields/Wellhead Protection
 - Source of drinking water
 - Treatment process for drinking water
 - Distribution of drinking water
 - Fire hydrant flushing/maintenance
 - Future Capital Improvements
- Industrial Pretreatment Program

Parks and Recreation Department – Director Matt Painter

Location: Armory Community Center

- Programming
- Facilities
- Collaborative relationships
- Future Capital Improvements

Building, Planning and Zoning – Director Larry Harvey

Location: City Hall

- Building Code
- Safety Processes
- Rental Inspection Processes
- Zoning Ordinance
- Role of Planning Commission
- General Code Enforcement – Sidewalks, junk, junk autos, etc.

General Overview of City Operations – City Manager Jason Eppler

Location: City Hall

- City Charter
- City Code
- Council/Manager Form of Government
- Organization of City Operations
- 425 Agreements
- Annual Budget Process/Capital Improvement Plan
- Collective Bargaining Agreements
- Update on Various Matters
- City Boards and Commissions
- Council Meetings

Finance Department – Director Robin Marhofer

Location: City Hall

- Organization of Department
- Accounts Payable/Payroll Processes
- Financial Statements
- Investments
- Debt
- Annual Audit Process
- Property Tax Billings and Administration/Assessing
- Income Tax Administration
- Utility Billing/Rates
- Information Technology

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2009**

**John Milewski
Tom Millard**

Schedule

Friday, February 20, 2009

8:30 AM to 9:00 AM	Dial-A-Ride – Dawn Ketchum – DAR Offices
9:00 AM to 9:45 AM	Public Works – Gary Cunningham – Public Works
9:45 AM to 10:45 AM	Public Safety – Dave Bulling – Public Safety
10:45 AM to Noon	Public Utilities – Chris Kenyon - WWTP
Noon to 1:15 PM	Lunch at Lamplight with Jason (and anyone else who wants to join us – Jason’s buying)
1:15 PM to 1:45 PM	Parks & Recreation – Matt Painter – Armory
1:45 PM to 2:15 PM	Building, Planning, Zoning – Larry Harvey – City Hall
2:15 PM to 4:00 PM	Finance/Administration – Robin Marhofer/Jason Eppler – City Hall