

CREDIT CARD PAYMENT POLICY

I. PURPOSE

The purpose of this policy is to outline the methods and processes to be used for the acceptance of Credit Card Payments to the City of Ionia.

II. AUTHORIZATION

The City Council authorizes the acceptance of payments through Visa/Mastercard and debit card/electronic transfers for the following items:

- Recreation charges and fees
- Water and sewer billings
- Property Tax payments
- Permit fees and other city charges
- Income Tax payments
- Theatre programs

At this time no items with the City of Ionia are exempted from payment by credit card. Cards may be accepted at Parks and Recreation, Ionia Theater and City Hall.

III. OVERSIGHT

The City Treasurer is charged with overseeing the payment methods and credit card charges to the City of Ionia. The City of Ionia shall coordinate such methods through the Ionia County National Bank of Ionia which is currently the only institution processing such transactions locally.

It shall be the City Council's policy to utilize local persons over contracted out-of-town providers unless such charges exceed more than 2% difference in costs.