

DEPARTMENT OF LAW

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FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request to: Receive copy Inspect record Subscribe to record issues on regular basis

Delivery Method: Pick up records in person Mail to address below
(Upon payment of balance due)

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

Describe the public record(s) as specifically as possible:

Requestor's Signature

Date

Consent to Non-Statutory Extension of City's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the City must respond to this request within five (5) business days after receiving it, and that response may include taking a ten (10) business day extension. However, I hereby agree to extend the City's response time for this request until _____.

Requestor's Signature

Date