

BYLAWS
THE CHARTER COMMISSION
OF THE
CITY OF SAGINAW

SECTION 1. ORGANIZATION: THE CHARTER COMMISSION of the City of Saginaw (hereinafter “Commission”) is a public body organized pursuant to the affirmative vote of the people of the City of Saginaw at an election held Tuesday, November 2, 2004, to make a general revision of the City Charter of the City of Saginaw, according to the constitution and laws of the State of Michigan, and subject to the constitution and laws of the United States of America.

SECTION 2. TERM & FUNCTION : The term of the commission shall expire and terminate no later than 3 years after the date of adoption of the proposition to revise. The commission shall forthwith prepare and submit a final report containing the full text and exhibits of a proposed revised charter to be submitted to the qualified electors as an entirety in a single proposition substantially as follows: “Shall the city charter proposed by the city charter commission be adopted?” The commission shall fix the time for the submission of the charter to the electors, according to law. If the proposed revised charter is rejected by the electors of the city, the charter revision commission shall immediately reconvene and determine whether to take no further action, in which case it shall terminate and cease to exist, or whether to provide a revision of, or amendments to, the revised charter previously prepared by the commission. The proposed revised charter with amendments shall be resubmitted to the qualified electors of the city in the same manner and with like notice and proceedings as required in the first instance. A proposed revised charter, as originally submitted or resubmitted with amendments, shall be submitted not to exceed 3 times to the qualified electors of the city. If the charter is rejected 3 times, or if no revised charter is adopted during 3 years following the adoption of the proposition to revise, then the charter revision commission shall terminate and cease to exist.

SECTION 3. MEMBERS: The number of commissioners of the Charter Commission is established by law; to wit: Pursuant to the vote of the people of the City of Saginaw at an election held Tuesday, November 2, 2004, the 9 candidates for charter commissioner having the greatest number of votes were declared duly elected charter commissioners. The elected members are attached hereto as schedule A. Each member shall serve for the entire term of the Charter Commission, unless they shall vacate their office by resignation or by legal disqualification. Any disqualification shall be waived if cured by the member within 30 days of a written resolution establishing said disqualification, and no vacancy shall occur until such 30 day period expires. The commission may fill a vacancy in its membership, and upon resolution to fill a vacancy shall do so by appointing as a member the charter commission the willing candidate not elected, but determined have received the next highest number of votes of the people of the City of Saginaw at an election held Tuesday, November 2, 2004, in succession and in order of votes received by the candidates not elected, according to attached schedule B. No city officer or employee, whether elected or appointed, shall be eligible to a place on the commission. Otherwise, the charter commission shall be the sole judge of the qualifications, elections, and returns of its members, shall choose its officers except clerk, shall determine the rules of its proceedings, and shall keep a journal. A roll call of the members on a question shall

be entered on the journal at the request of 1/5 of the members or less if the commission shall so determine.

SECTION 4. OFFICERS & COMMITTEES: The members shall elect a chairperson to preside over meetings for the term of the commission, unless removed by 2/3 vote of the members of the commission. The chairperson shall have the authority to establish such boards, committees and advisory task forces, as deemed necessary by the majority of the commission, and shall be authorized to appoint persons to preside over or serve on such boards, committees, and advisory task forces as deemed necessary by the chairperson, unless rescinded by 2/3 vote of the members of the commission. The chairperson is authorized to engage contractors to perform consulting work, and commit commission funds, and to delegate authority, as deemed necessary by the commission, unless rescinded by 2/3 vote of the members of the commission. The members shall elect a vice-chairperson for the term of the commission, who shall preside over meetings only in the absence of the chairperson, and to replace the chairperson in all respects only after the chairperson resigns or is removed from the office, at which time the members shall elect a replacement vice-chairperson. The chairperson shall ask for names from the members to be considered on the various committees.

SECTION 5. QUORUM AND VOTING: A majority of the members shall constitute a quorum, and the sessions of the commission shall be public. The vote of a majority of the charter commissioners present at a meeting at which a quorum is present and voting will constitute the action of the commission, unless the vote of a larger number is required by the procedural rules RRONV (10th ed.) or other provision of these bylaws. Any action or resolution to submit a proposed revised charter to the public for voter approval, or any action to terminate the existence of the commission shall require a majority vote of all members serving on the commission.

SECTION 6. CONDUCT/SCHEDULE OF MEETINGS: Meetings shall be conducted according to Roberts Rules of Order Newly Revised (10th Edition), subject to any procedures to the contrary contained in these bylaws or the laws of the State of Michigan. The monthly meeting of the Commission will be held at 7 o'clock p.m. at the Council Chambers of Saginaw City Hall on the second Tuesday of each month, or at any other place and date as designated by the Chairperson, for the transaction of business properly brought before the meeting. Special meetings of the Commission may be called by not less than 5 Members, or as may otherwise be provided by law. Special meetings will be held at the Council Chambers of Saginaw City Hall unless otherwise directed by the Chairperson or Clerk and stated in the notice of the meeting. Any request for a special meeting by Members must state the purpose or purposes of the proposed meeting. Written notice containing the time and place of all meetings of the charter commission will be given either personally or by mail to each member according to law. Notice of a regular meeting need not state the purpose or purposes of the meeting nor the business to be transacted at the meeting. Notice of a special meeting must state the purpose or purposes of the meeting.

SECTION 7: PUBLIC RIGHT TO ADDRESS COMMISSION: A person who wishes to address the commission at a meeting thereof shall do so according to the same rules, procedures, and limitations as established for addressing Saginaw City Council, and such address shall take place after the close of normal business and before the adjournment thereof. Any

person who wishes to make their comments to the Commission part of the record shall put those remarks in written form that truly identifies the author.

SECTION 8: AMENDMENT OF BYLAWS: These bylaws may be amended by a 2/3 vote of the members serving on the commission, but any such amendment shall only be voted upon after a motion made and duly seconded has been laid on the table for a period of 30 days.

Certification by City Clerk

I, the undersigned Acting Clerk of the City of Saginaw, hereby certify that these bylaws have been adopted by the Charter Commission for the City of Saginaw to take immediate effect upon a vote of a majority of the members of said commission to adopt these bylaws, as follows:

Voted Yes: Chairperson Susan M. Carter
 Vice-Chairperson Robert Calhoun
 Commissioner Larry A. Coulouris
 Commissioner Alfredia Holiday
 Commissioner Pamela Pugh
 Commissioner Allan Carl Schmid
 Commissioner Gregory Carl Schmid
 Commissioner Joyce Seals
 Commissioner Carolyn Ann Surles

Voted No:



Diane M. Herman, Acting City Clerk

11/16/04
Date