The Economic Development Administration
Community Economic Adjustment Program (CEAP)
Grant Proposal Assistance Fact Sheet

The Economic Development Administration Community Economic Adjustment Program (CEAP) is a federally funded program created to assist with socioeconomic recovery in communities most impacted by manufacturing decline.

As part of its mission, the CEAP assists with preparation of grant narratives and the review of grant applications for organizations in our partner communities.

A few details about how CEAP grant assistance works:

- The CEAP has professional staff with extensive successful grant writing experience that oversees a team of University of Michigan students at the graduate and undergraduate levels that assist with grant writing activities.

- To receive assistance, an organization must come to the CEAP with a well-developed and researched project concept. A clear understanding of what is needed with regard to program creation, expansion, or continuation is most helpful. It is understood that funding is needed; however, a concise answer to the question of what the funding is needed for is the first step in working with the program.

- The organization must have at minimum a clear understanding of the statement of the problem, a proposed scope of work that specifically addresses the problem, the planned results of the scope of work (outcomes and deliverables), and a schedule as well as a budget.

- The CEAP can help provide raw data, analysis, and GIS mapping support for grant applications.

- The CEAP is pleased to proofread grant narratives, to help ensure that they match funding requirements, and make suggestions for application improvements.

- The CEAP is able to assist in the facilitation of communication between funding agency representatives and applicants.

- The CEAP would like to provide assistance in every case; however, due to limited resources and the scope of the grant, we will need to pre-screen potential projects.

- This service is a valuable resource for those that do not have grant writing experience, capabilities, or resources.

For more information, please contact:

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